

RMWB Library Board Meeting Agenda

DATE: *Wednesday, May 19, 2021*

TIME: *6:00 PM to 8:00 PM*

LOCATION: *Microsoft Teams*

ATTENDANCE: *Corinna Pirie, Jennifer Kennett, Serena, Sheila Lalonde, Shazia Mughal, Roy Amalu, Melissa Flett*

REGRETS: *Amanda MacPherson, Jim Proudfoot*

1. Treaty 8 Opening

Corinna called the meeting to order at 6:10 PM and provided the Treaty 8 Opening: We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treat 8, the traditional lands to the Cree and Dene First Nations and Metis Nations.

- a. Adoption of Agenda
No changes were made.
Motion to adopt agenda made by Jen/Seconded by Sheila.
Carried
- b. Approval of Previous Minutes
Motion to approve minutes of March 17, 2021, Library Board Meeting made by Jen/Seconded by Serena.
Carried
- c. Declaration of Conflict of Interest
No conflict of interest was declared.

2. Business Carried Forward

None at this time.

3. New Business

- a. Proposed Finance Policies April 21'21
The Finance and Legal Committee met on April 14, 2021, to review the draft revisions of the finance policies. The revised policies were presented to the Board for discussion.

Motion to rescind 6.1 Signing Authority and 6.2 Authority for Expenditures made by Serena/Second by Sheila
Carried

Motion to approve policies F.1 Financial Management Policy, F.2 Reserves Policy, F.3 Tangible Capital Assets Policy, F.4 Investments Policy and F.5 Reimbursement for Expenses Policy made by Shelia/Seconded by Jennifer
Carried

b. Extended Use Fee Proposal

Melissa presented an Extended Use Fees proposal to the Board outlining financial considerations and benefits of eliminating extended use fees. Board discussed information in the proposal and agreed that the elimination would reduce barriers to library service, particularly to those who may be most vulnerable.

Motion to accept the recommendations outlined in the Extended Use Fees proposal and eliminate extended use fees effective January 1, 2022, made by Jennifer/Seconded by Roy

Carried.

4. Roundtable

5. Adjournment

Motion to adjourn at 6:41 PM made by Serena/Seconded by Shazia.

Carried

X *Amanda MacPherson*

Amanda MacPherson
Chair