



Minutes

RMWB Library Board Meeting

Wed February 17th, 2021

6:00pm - 7:00pm

Via Teams

In Attendance

Roy Amalu, Melissa Flett, Jennifer Kennett, Sheila Lalonde, Amanda MacPherson, Shazia Yasin Mughal, Corinna Pirie, Jim Proudfoot, Serena Quinn

1. Treaty 8 Opening

Amanda called the meeting to order at 6:03 pm and provided the Treaty 8 Opening: We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8, the traditional lands of the Cree and Dene First Nations, and Métis Nation.

a. Adoption of Agenda

No changes were made.

Motion to adopt agenda made by Roy/Seconded by Jennifer.

Carried

b. Approval of Previous Minutes

Motion to accept minutes of January 20, 2021, made by Corinna/Seconded by Jennifer.

Carried

c. Declaration of Conflict of Interest

No conflict of interest declared.

2. Business Carried Forward

None at this time.

3. New Business

a. Annual Survey 2020 and Year End Review

Melissa provided the board with an overview of the report, key statistical highlights for 2020 and the 2020 Year In Review. The Board expressed their appreciation for all the work that took place in 2020 and were impressed with what was accomplished during a challenging year.

Motion to approve 2020 Annual Report made by Serena/Seconded by Jennifer.

Carried

b. Internally Restricted Reserves Year End 2020

Melissa shared the proposed internally restricted reserves for year-end 2020 as part of the financial statements' annual external audit. This review includes the Board's approval of any movement within the reserves.

Motion to approve the transfer of 61,372 to the IT Reserve and the General Capital Reserve for year-end 2020 for a year-end balance of \$246,029 and \$303,711, respectively, made by Corinna/Seconded by Jennifer.

Carried

Motion to approve the transfer of \$3,819.00 to the operating reserve for an optimal balance of \$522,000 for year-end 2020 made by Roy/Seconded by Corinna

Carried

Motion to approve the transfer of \$38,161.00 to the carry forward reserve for special projects for year-end 2020 made by Serena/Seconded by Sheila

Carried

Motion to approve the 2020 year-end balance of the carry forward reserve for rural services to be \$348,058 made by Jennifer/Seconded by Sheila

Carried

4. Roundtable

Melissa shared that she would be sending the Municipal Development Plan Survey to the Board via email, and asked them to take an opportunity to complete it if they had not done so already.

5. Adjournment

Amanda called for a motion to adjourn the meeting at 6:40 pm.

Motion made by Corinna/Seconded by Jennifer

Carried



Amanda MacPherson

Chair