



Minutes

RMWB Library Board Meeting

Wed January 20th, 2021

6:00pm - 8:00pm MST

Via Zoom

In Attendance

Melissa Flett, Jennifer Kennett, Sheila Lalonde, Amanda MacPherson, Shazia YasinMughal, Corinna Pirie, Jim Proudfoot, Serena Quinn

1. Treaty 8 Opening

Amanda called the meeting to order at 6:05 pm and provided the Treaty 8 Opening:

We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8, the traditional lands of the Cree and Dene First Nations, and Métis Nation.

a. **Adoption of Agenda**

No changes were made.

Motion to adopt agenda made by Shazia/Seconded by Corinna.

Carried

b. **Approval of Previous Minutes**

Motion to accept minutes of November 18, 2020, made by Serena/Seconded by Jennifer.

Carried

c. **Declaration of Conflict of Interest**

No conflict of interest declared.

2. Business Carried Forward

a. **Confidentiality of User Records Policy**

Melissa was joined by Angela Gallant, Circulation Services Manager, to present additional information on the proposed Confidentiality of Patron Records.

Motion by Shaiza/Seconded by Sheila to increase the borrower ages in the proposed Confidentiality of Patron Records and Personal Information ages from 11 to 15 inclusive, to 12 to 15 inclusive effective January 1, 2022.

Carried

Motion to approve the revised Confidentiality of Patron Records and Personal Information Policy, using option 1 to outline access to a borrower's record by Jennifer/Seconded by Corinna

Carried

3. **New Business**

a. **Organization Meeting**

i. **Election of Chair**

Amanda was nominated by Corinna for Chair/Seconded by Shazia Carried

ii. **Election of Vice Chair**

Corinna was nominated by Amanda for Vice-Chair/Seconded by Jennifer Carried

iii. **Appointment of Executive Committee - 1 member**

Serena nominated Shazia for a position on the Executive Committee, also serving as a signing authority/Seconded by Sheila

Carried.

iv. **Appointment of Policy and Administration Committee**

Motion to appoint Jim, Shazia and Jennifer to the Personnel and Administration Committee made by Sheila/Seconded by Corinna

Carried

v. **Appointment of Financial and Legal Committee**

Motion to appoint Roy, Corinna and Serena to the Financial and Legal Committee made by Serena/Seconded by Shazia

Carried

b. **WBRL Library Services Update**

Melissa provided a verbal update on current library services for information only. Board reviewed the Temporary Pandemic Code of Conduct.

4. **Advocacy**

a. **I See You: Sawubona Recognition**

Melissa shared an update regarding the nomination submitted for the I See You: Sawubona exhibit that the library submitted back in July. The exhibit won an FCSS Award of Excellence and was recognized at the Municipal Council meeting, with the Library being recognized as a partner.

5. **Adjournment**

The next meeting is scheduled for February 17, 2021, at 6 pm. Amanda adjourned the meeting at 7:12 pm.

X *Amanda MacPherson*

Amanda MacPherson

Chair