

RMWB Library Board Meeting Minutes

DATE: *Wednesday, January 18, 2023*

TIME: *6:00 pm to 8:00 pm*

LOCATION: *Syncrude Program Room*

ATTENDANCE: *Board: Amanda MacPherson, Corinna Pirie, Councilor Funky Banjoko, Dean Chappelle, Martin Wright, Kotswara Verrnaki, Ijeoma Uche-Ezeala (IJ) (joined at 6:20)*
Staff: Melissa Flett, Lindsay McFarlane

REGRETS: *Jennifer Kennett, Shazia Mughal*

ABSENT:

1. Treaty 8 Opening

Amanda called the meeting to Order at 6:08 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

Amanda welcomed new board members Councilor Funky Banjoko, Dean Chappelle, Martin Wright and Kotswara Verrnaki. Introductions were made.

- a. Adoption of Agenda
Motion to adopt agenda made by Corinna/Seconded by Dean.
Carried
- b. Adoption of Consent Agenda
 - Minutes of November 19, 2022
 - 2023 ClosuresMotion to approve items in the consent agenda by Funky /Seconded by Dean.
Carried
- c. Declaration of Conflict of Interest
No conflict of interest was declared.

2. New Business

- a. Board Governance Policy Review
The board governance policies are reviewed each year in January. The policies were reviewed, and a discussion took place regarding minor edits. The Board required additional time to review.

Motion to approve defer Board Governance Policies to February made by Corinna/Seconded by Dean.
Carried

- b. 2023 Board Schedule Review
The Board Schedule provides key highlights and dates for 2023. The schedule is included each month as part of the consent agenda to highlight accomplishments and and tasks remaining.

**Motion to approve 2023 Board Schedule made by Funky/Seconded by Kotswara.
Carried**

Bylaw Schedule Update

Schedule A – Exam Proctoring fee

Melissa presented an adjustment to the exam proctoring fee to \$40.00 per hour and included a comparison of other libraries in Alberta.

**Motion to approve revised Schedule A with exam proctoring fee of \$40.00 per hour
made by Martin/Seconded by Dean.**

Carried

Schedule C – Media item limit

Melissa presented a revision to the media limit that would remove the limit of five items to no limit. Board discussed and agreed to a six-week loan period for both remote and rural patrons.

Motion to approve revised Schedule C made by Corinna/Seconded by Kotswara.

Carried

3. Organizational Meeting

- a. Election of Chair
Amanda nominated Corinna as Chair. Corinna accepted the nomination and was elected Chair by acclamation, as no other nominations were made.

Corinna presided over the remainder of the meeting as Chair.

- b. Election of Vice Chair – deferred until February 15, 2023
Amanda nominated Jennifer as Vice Chair. Funky nominated Kotswara as Vice-Chair. Board discussed deferring to February to allow Kotswara and Jennifer an opportunity to speak to the nomination.
- c. Appointment of Executive Committee – 1 member – deferred until February 15, 2023
Board agreed to defer until February following the results of the Vice Chair election.
- d. Appointment of Policy and Administration Committee
**Motion to appoint Shazia, Jen, IJ and Amanda to the Policy and Administration Committee made by Dean/Seconded by Amanda.
Carried**
- e. Appointment of Financial and Legal Committee
**Motion to appoint Dean, Martin and Kotswara to the Financial and Legal Committee made by Amanda/Seconded by Funky.
Carried**

4. Advocacy Roundtable

Melissa requested a Board member to attend the Council meeting on January 24 to accept the Family Literacy Day Proclamation. IJ and Corinna volunteered to attend on behalf of the Board. Melissa will be in Edmonton on January 25 to attend a Public Library Network Operational Partner's Meeting where the Hon. Rebeccah Schult, Minister of Municipal Affairs, will attend an introductory meeting.

5. Adjournment

Motion to adjourn at 7:29 pm made by Dean/Seconded by Amanda.

Carried