

## RMWB Library Board Meeting Minutes

---

**DATE:** *Wednesday, November 16, 2022*

**TIME:** *6:00 pm to 8:00 pm*

**LOCATION:** *Microsoft Teams*

**ATTENDANCE:** *Board: Amanda MacPherson, Jim Proudfoot, Jennifer Kennett, Corinna Pirie, Shazia Mughal, Roy Amalu, Ijeoma Uche-Ezeala (IJ) (joined at 6:20), Serena Quinn (joined at 6:23),  
Staff: Melissa Flett, Lindsay McFarlane*

**REGRETS:**

**ABSENT:**

---

### 1. Treaty 8 Opening

Amanda called the meeting to Order at 6:17 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

a. Adoption of Agenda

**Motion to adopt agenda made by Jim/Seconded by Corinna.**  
**Carried**

b. Adoption of Consent Agenda

- Minutes of October 19, 2022
- SRP Report 2022
- September 20 Financial Statements

**Motion to approve items in the consent agenda made by Jen/Seconded by Jim.**  
**Carried**

c. Declaration of Conflict of Interest

No conflict of interest was declared.

### 2. New Business

a. Audit Service Plan Presentation, Deloitte LLP

Andrew Greary and Sanjeev Rajani, Deloitte LLP, joined the meeting via Teams to present the 2022 Audit Service Plan.

**Motion to approve 2022 Audit Service Plan as presented by Deloitte made by Corinna/Seconded by Shazia.**  
**Carried**

b. Request for extension of hours for AWG January 29 – February 4, 2023

Melissa shared that WBRL would provide space for the upcoming 2023 Arctic Winter Games. With the anticipated increase in visitors at MacDonald Island Park, it is an excellent opportunity for members of the community and from the games to have additional access

to the library and requested an extension of hours for two days to accommodate the increase in visitors at MacDonald Island Park.

**Motion to approve an extension of opening hours on Sunday, January 29 and Monday, January 30, 2023, until 8 pm in support of the 2023 Arctic Winter Games made by Jim/Seconded by IJ.**

Carried

c. January 18, 2023, Board Meeting Preparation

Melissa reminded the Board that January would be the Organizational Meeting and the Board Governance Policies and 2023 Board Schedule review. The Board discussed having Melissa edit and provide feedback that could help the Board start the review process.

d. In-Camera – Labour Relations

**Motion to go in-camera at 6:37 made by Shazia/Seconded by Roy.**

Carried

**Motion to go out of in-camera at 6:50 made by Corinna/Seconded by Jim.**

Carried

**Motion to ratify the Memorandum of Settlement between WBRL and CUPE 2157-01 effective January 1, 2022 – December 31, 2023, made by Corinna/Seconded by Jen.**

Carried

The Board expressed their appreciation to the members of the Bargaining Committee for their hard work.

### **3. Advocacy Roundtable**

No updates at this time.

### **4. Adjournment**

**Motion to adjourn at 6:57 pm made by IJ/Seconded by Jim.**

Carried