

RMWB Library Board Meeting Minutes

DATE: *Wednesday, January 24, 2024*

TIME: *6:00 pm to 8:00 pm*

LOCATION: *WBRL Board Room*

ATTENDANCE: *Board: Corinna Pirie, Martin Wright, Shazia Mughal, Amanda MacPherson, Dean Chappelle, Jennifer Kennett (joined at 6:07pm), Koteswara Verranki (joined at 6:09pm), Councilor Funky Banjoko (joined at 6:10pm)
Staff: Lindsay McFarlane*

REGRETS:

ABSENT: *Ijeoma Uche-Ezeala (IJ)*

1. Treaty 8 Opening

Corinna called the meeting to Order at 6:04 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

- a. Adoption of Agenda
Motion to adopt agenda made by Dean/Seconded by Amanda.
Carried

Amanda requested 2. Organizational Meeting be moved after 3. New Business to allow more Board Members to arrive.

Motion to adopt amended agenda made by Amanda/Seconded by Shazia.
Carried

Jennifer entered the meeting.

- b. Adoption of Consent Agenda
 - Minutes of November 15, 2023
 - 2024 Closures
 - Board Membership and Responsibilities Policy Review
 - Board Meetings Policy Review
 - Board Committees Policy Review
 - Board Member Code of Ethics Policy Review
 - Policy Making Policy Review
 - Orientation and Continuing Education Policy Review
 - Guiding Principles Policy Review
 - Diversity and Inclusion Policy Review
 - Intellectual Freedom Policy Review

Motion to approve items in the consent agenda made by Martin/Seconded by Shazia.
Carried

- c. Declaration of Conflict of Interest
No conflict of interest was declared.

2. New Business

Koteswara and Funky entered the meeting.

- a. 2024 board calendar for approval
Motion to approve the 2024 Board Calendar made by Jennifer/Seconded by Amanda.
Carried
- b. Strategic plan update
Lindsay shared the final 2024-2028 Strategic Plan with design components. The Board previously approved the Strategic Plan at the November 2023 meeting. Lindsay provided an overview of the 2024 operational plan developed by leadership.
- c. Cybersecurity update
Lindsay shared details regarding the cybersecurity attack experienced by WBRL in November and steps taken or in progress to mitigate future risk.

3. Organizational Meeting

Lindsay presided over elections and called for nominations from the floor.

- a. Election of Chair
Jennifer nominated Corinna/Seconded by Martin. Corinna accepted the nomination.
No other nominations were received.
Corinna was elected Chair by acclamation.

Corinna resumed her role as Chair.

- b. Election of Vice Chair
Amanda nominated Jennifer/Seconded by Shazia. Jennifer accepted the nomination.
No other nominations were received.
Jennifer was elected Vice Chair by acclamation.
- c. Appointment of Executive Committee
Corinna (Chair), Jennifer (Vice Chair) and Amanda (Past Chair) were appointed to Executive Committee.
Funky nominated Koteswara as a signing authority and fourth member of Executive Committee. Koteswara accepted the nomination.
No other nominations were received.
Koteswara was appointed to Executive Committee.
- d. Appointment of Policy and Administration Committee.
- e. Appointment of Financial and Legal Committee.
No requests to transfer committees were received.
Corinna appointed 2024 committees as they stand from 2023:
 - Policy and Administration Committee: Shazia, Jennifer, IJ, Amanda, and Corinna.
 - Financial and Legal Committee: Dean, Martin, Koteswara, and Corinna.

4. Advocacy Roundtable

- a. Event Attendance Opportunities
Corinna reviewed events attended so far in 2024 and future events including Family Literacy Day (January 27) and Words in Motion (April 24).
- b. Advocacy plan discussion.
Corinna requested staff put together a rural services one-page for a future meeting. Corinna stressed the importance of attending meetings and offering regrets if unable to attend.

5. Adjournment

Motion to adjourn at 7:09 pm made by Dean/Seconded by Koteswara.

Carried