

RMWB Library Board Meeting Minutes

DATE: March 19, 2025
TIME: 6:00 pm to 8:00 pm
LOCATION: WBRL Board Room
ATTENDANCE: Board: Corinna Pirie, Shazia Mughal, Gloria Abada, Koteswara Veeranki, Melissa LaRose-Wark (joined via Teams)
Staff: Melissa Flett, Lindsay McFarlane
Guests: Sanjeev Ranjani and Assadullah Khan, with Deloitte LLP (via Teams)
REGRETS: Jennifer Kennett, Ijeoma Uche-Ezeala, Councilor Allan Grandison
ABSENT:

2024 Financial Statement Presentation, Deloitte LLP

Sanjeev Ranjani and Assadullah Khan, Deloitte LLP, reviewed the 2024 Report to the Board of Directors on the 2024 audit and the 2024 audited financial statements. The audit found no recommendations.

S. Ranjani and A. Khan left the meeting at 6:12 pm.

1. Treaty 8 Opening

C. Pirie called the meeting to Order at 6:14 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

a. Adoption of Agenda

Motion to adopt agenda made by G. Abada/Seconded by K. Veeranki.
Carried.

b. Consent Agenda

- Minutes of February 19, 2025
- Letter from Minister McIver – Budget 2025
- Letter from Minister McIver – *Provincial Priorities Act*

Motion to approve items in the consent agenda made by S. Mughal/Seconded by K. Veeranki.
Carried

c. Declaration of Conflict of Interest
No conflict of interest was declared.

2. New Business

a. 2024 Financial Statement Presentation, Deloitte LLP

The Board discussed the audit and financial statements. M. Flett answered questions regarding staff wages and benefits.

Motion to approve the audited Financial Statements for the period ending December

**31, 2024 made by K. Veeranki/Seconded by M. LaRose Wark.
Carried.**

- b. Book Exchange Proposal – Gregoire Lake Provincial Park
M. Flett presented the proposal for a summer book exchange at Gregoire Lake Provincial Park to be funded by the Special Projects Reserve. The Board requested a progress update is given when the exchange is in place.
**Motion to approve \$1,050 from the Special Projects Reserve for the purchase and installation of a seasonal book exchange at Gregoire Lake Provincial Park made by S. Mughal/Seconded by M. LaRose Wark.
Carried.**
- c. Year in Review 2024
M. Flett presented the 2024 Year in Review.
**Motion to accept the 2024 Year in Review as information made by G. Abada/Seconded by S. Mughal.
Carried.**
- d. REVISED: Schedule A, B, and C of the Safety and Use Bylaw
M. Flett reviewed requested changes to the Safety and Use Bylaw. The Board discussed loss prevention of library materials.
**Motion to approve the revisions to Schedule A, B, and C of the Safety and Use Bylaw as presented made by S. Mughal/Seconded by G. Abada.
Carried.**

3. In Camera Discussion

- a. Request to go in camera per sections 16, 21, and 24 of the *Freedom of Information and Protection of Privacy Act*.
**Motion to go in camera made at 7:05 pm by G. Abada/Seconded by M. LaRose Wark.
Carried**

**Motion to come out of camera made at 7:30 pm by K. Veeranki/Seconded by G. Abada.
Carried.**

**Motion to approve the mandate discussed in camera made by K. Veeranki/Seconded by S. Mughal.
Carried.**

4. Adjournment

**Motion to adjourn at 7:31 pm made by G. Abada/Seconded by S. Mughal.
Carried.**