

RMWB Library Board Meeting Minutes

DATE: September 17, 2025
TIME: 6:00 pm to 8:00 pm
LOCATION: WBRL Board Room
ATTENDANCE: Board: Corinna Pirie, Shazia Mughal, Jennifer Kennett, Koteswara Veeranki, Gloria Abada (Teams), Melissa LaRose-Wark (Teams)
Staff: Melissa Flett, Lindsay McFarlane
REGRETS: Ijeoma Uche-Ezeala, Pratik Tripathi, Councilor Allan Grandison
ABSENT:

1. Treaty 8 Opening

C. Pirie called the meeting to Order at 6:01 pm. We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

a. Adoption of Agenda

C. Pirie requested the agenda be amended to move to closed session before 2c. Municipal Election Advocacy.

Motion to adopt the agenda as amended made by S. Mughal/Seconded by G. Abada. Carried.

b. Consent Agenda

- Minutes of June 18, 2025
- Gregoire Lake Book Exchange 2025 Season Recap
- Processing Costs
- Board Schedule at September 17, 2025

Motion to approve items in the consent agenda made by J. Kennett/Seconded by S. Mughal. Carried

c. Declaration of Conflict of Interest

No conflict of interest was declared.

2. New Business

a. Financials for August 31, 2025

M. Flett presented the financial statements for the period ending August 31, 2025

Motion to accept the financial statements for the period ending August 31, 2025 as information made by M. LaRose-Wark/Seconded by J. Kennett. Carried

G. Abada left the meeting.

b. Summer Fun at WBRL

M. Flett presented the results of WBRL summer programming and the summer reading challenges as information.

Motion to move into a closed session made per sections 26(1) and 29(1) of the *Access to Information Act* made by S. Mughal/Seconded by J. Kennett.

Carried

The meeting moved into closed session at 6:19 pm.

- c. Municipal Election Advocacy

ATIA s. 26 and 29.

Also in attendance: M. Flett, Director and L. McFarlane, Assistant Director

Motion to return to open session made by M. LaRose-Wark/Seconded by S. Mughal.

Carried.

The meeting returned to open session at 7:05 pm.

Motion to approve the municipal election advocacy plan made by M. LaRose-Wark/Seconded by J. Kennett.

Carried

Motion to direct the Chair to meet with local MLAs regarding public library advocacy made by M. LaRose-Wark/Seconded by S. Mughal.

Carried

G. Abada rejoined the meeting.

G. Abada left the meeting.

- d. Adjusted Hours for November 29, 2025.

M. Flett requested the Board approve adjusted hours for November 29, 2025 and November 30, 2025 to accommodate staff attendance at the WBRL Holiday Party.

Motion to approve closing the Library at 4pm on November 29, 2025 and opening at 11 am on November 30 made by K. Veeranki/Seconded by S. Mughal.

Carried

3. Adjournment

- a. The next meeting is scheduled for October 15, 2025. *Meeting change request. M. Flett presented a request from P. Tripathi to adjust meeting dates for October and November. The Board directed M. Flett to survey members via email on dates for October and November meetings and communicate the results.

Motion to adjourn at 7:12 pm made by K. Veeranki/Seconded by J. Kennett.

Carried