

RMWB Library Board Meeting Minutes

DATE: *March 25, 2026*
TIME: *6:00 pm to 8:00 pm*
LOCATION: *WBRL Study Room A*
ATTENDANCE: *Board: Pratik Tripathi, Chair; Gloria Abada, Vice Chair; Julia. Bennett; Lou Ann Demers
Noble Heather Dolhanty; Ashlee Figiel;
Staff: Melissa Flett, Kelly Moore, Shauna Murray
Guests: Sanjeev Ranjani, Brendan Love via Teams*
REGRETS: *Ijeoma Uche-Ezeala; Melissa LaRose-Wark, Don Scott*
ABSENT:

1. Treaty 8 Opening

P. Tripathi called the meeting to Order at 6:03 pm.

We respectfully acknowledge that Wood Buffalo Regional Library is situated on Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.

a. Adoption of Agenda

P. Tripathi requested that Item 2.D (Closed Session) be added to the agenda. J. Bennett noted that the date on the agenda was incorrect and should be updated to March instead of January.

**Motion to adopt the revised agenda made by G. Abada /Seconded by A. Figiel.
Carried.**

b. Consent Agenda

- February 25, 2026 Library Board Meeting Minutes
- Administrative Updates
- Public Postings Policy for review
- Library Space and Meeting Rooms Policy for review
- Public Technology and Network Access Policy for review

**Motion to approve the consent agenda made by J. Bennet/Seconded by H. Dolhanty.
Carried**

c. Declaration of Conflict of Interest

No conflict of interest was declared.

2. New Business

a. Financial Statement Presentation

Sanjeev Ranjani and Brendan Love, with Deloitte LLP, Reviewed the 2025 Report to the Board of Directors regarding the audit and the 2025 audited financial statements. No recommendations were identified.

**Motion: To approve the 2025 year end audited financial statements as presented,
moved by G. Abada/Seconded by A. Figiel.**

Carried

Sanjeev and Brendan disconnected from the meeting.

b. Presentation – Collection Development and Management

Shauna Murray, Collection Development Librarian, delivered a presentation on collection development and management at WBRL, including a review of the Collection Management Policy. Board members had the opportunity to ask questions and expressed appreciation for the informative and well-presented overview.

Shauna and Kelly exited the meeting.

c. 2026 Board Schedule

M. Flett presented the 2026 Board schedule, providing an overview of policy review timelines, key dates, upcoming presentations, and expected Board business for the year.

d. Closed Session

Motion to move to closed session at 6:58 pm, made by H. Dolhanty/Seconded by G. Abada.

Carried

M. Flett exited the meeting.

Motion to move out of closed session at 7:22 pm, made by J. Bennett/Seconded by A. Figiel.

Carried

M. Flett returned to the meeting.

3. Adjournment

Next meeting scheduled for April 22, 2026.

Meeting was adjourned at 7:26 p.m.